

## Duplicate Barcode Discussion

- Attending: TraceyMorton [?](#), AaronBales [?](#), KevinBlowers [?](#), SarahKolda [?](#), LisaKarle [?](#), KittyMarshall [?](#), MarcySimons [?](#), JudyKendall [?](#), MaureenGoddard [?](#)
- we have been doing this part-time with existing staff for past 18 months, about 18k items rebarcoded
- when we found a book that was checked out, we would put note on the record, would be given to Judy or staff when returned
- finished with initial list when completed; created a new list of things that were checked out at least four or more times; put hold on book along with circ note
- not clear between hold and recall as far as workflow; removed 174 holds; need to come up with way to eliminate which ones were already completed
- 2nd digit is different with the new barcodes at Saint Mary's; probably no easy way to figure out difference at Notre Dame for this
- at Bethel, changed spine labels, new ones are green
- if there is a problem with duplication with more than one institution, if Saint Mary's changes it, then it reduces it at least by one
- from Kevin's perspective, it would be easiest to work through old collection and just change them
- \$1300 for 55,000 barcodes
- process:
  - 1) identify duplicate, go into record in Aleph, scan in new barcode, affix new label
  - duplicate copies: need to have the item in hand
  - thinking of asking for a laptop and wand at Saint Mary's
  - is it quicker to just visually look at
  - have MALC Directors hire a team to go through the three College Libraries
  - hire two level threes or fours with laptops and wands, go through entire collection, then when finished, run report for duplicates
  - Tom will do a report to find out the number of volumes that have a 00 instead of a 07; 08 Bethel, 06 Holy Cross
  - estimate 50/hr., 400/day, 2000/wk,
  - 160,000 Saint Mary's; 80,000 Bethel; 12,000 Holy Cross
  - Maroon color perhaps for Holy Cross?
  - it would make sense to just purchase barcodes enough to do all of Holy Cross
  - Benefits: will help visual recognition of different collections; will enable future resource sharing
  - probably \$50k could be done in two years or so
  - Bethel purchases from Watson Label; Notre Dame buys them from somewhere in Canada; suggest that they buy them all at once
  - \$6,000 for 250,000 barcodes;
  - maybe hire a few people to work part time a few days during the week

-- [PascalCalarco](#) - 09 Nov 2007

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